

Agenda

Public Facilities Committee

Tuesday, April 18, 2017, 4:00pm, Room 331

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (3/13/17)
- C. Privilege of the Floor
 1. Proposed Resolution – Close Capital Project H.1620.25929, Roof Replacement at Hall R. Clothier Building
 2. Proposed Resolution – Adjust Capital Account H.1620.25928 – MMB Roof Replacement
 3. Proposed Resolution – Authorizing Increase to Capital Appropriations, and Increasing and Establishing Revenue Funds – Capital Vehicle Replacement for Buildings & Grounds
 4. Proposed Resolution – Adjust CARTS 2017 Budget to Reflect Additional Grant Funding
 5. Proposed Resolution – CARTS – NYSDOT Section 5311 Consolidation Operating and Capital Grant Application Request
 6. Proposed Resolution – Authorize Conveyance of an Environmental Easement to the New York State Department of Environmental Conservation on and over the Former C&B Dry Cleaners Site in the City of Jamestown
 7. Proposed Resolution - Authorize Temporary Lease of Vacant Roberts Road Property to BNSF Logistics
 8. Proposed Resolution - Amend Airport Capital Project Accounts – Project #25669
 9. Proposed Resolution – Amend Airport Capital Project Accounts – Project #25671
 10. Proposed Resolution – Amend Airport Capital Project Accounts – Project #25746
 11. Proposed Resolution – Adjust Budget for Building Maintenance Expenditures for Sheriff and Building & Grounds
 12. Other

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

GPS 3-30-17
KMW 3.31.17
SMA 3/31/17
KMD 3/31/17
KLC 3/31/17
VWH 4/3/17

TITLE: Close Capital Project H.1620.25929, Roof Replacement at Hall R. Clothier Building

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, Capital Project H.1620.25929, HRC Roof Replacement, has been completed and can be closed; and

WHEREAS, the HRC Roof Replacement capital project was completed under budget and the estimated surplus of \$60,901 will be returned to the reserve for capital when the project is closed; now therefore be it

RESOLVED, That the Director of Finance close capital account H.1620.25929, and reconcile, post adjustments and begin capitalization as necessary; and be it further

RESOLVED, That, upon completion of audit and reconciliation of the closed capital account, any surplus or deficit be adjusted to the appropriate Fund or Reserve for Capital.

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

GPS 3-30-17
KMW 3.31.17
SMA 3-31-17
KMD 3/31/17
KLC 3/31/17
VWH 4/3/17

TITLE: Adjust Capital Account H.1620.25928 – MMB Roof Replacement

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, Chautauqua County owns the Family Court portion of the Mayville Municipal Building (MMB) located at 2 Academy Street in the Village of Mayville; and

WHEREAS, the roof above the County owned portions of MMB has reached its life expectancy and there have been regularly occurring leaks that require repairs to the roof as well as interior repairs to drywall, ceiling tiles, and carpeting; and

WHEREAS, it has been recommended by service technicians and engineers that this portion of the roof be replaced; and

WHEREAS, the Town of Chautauqua owns the remaining portions of the building and has elected to replace its aging/leaking roof sections at the same time as the County in a joint roof replacement project; and

WHEREAS, there is an existing capital project account H.1620.25928 that was created for the replacement of the existing roof over the County owned portions of MMB, of which 1% has been expended to pay for the engineering phase of the project; and

WHEREAS, construction services for the roof replacement project were competitively bid and the lowest responsible bid received for the County owned portion of MMB was \$562,114.00, which is greater than the \$382,515.33 amount remaining in the capital account; now therefore be it

RESOLVED, That Reserve for Capital is appropriated as follows:

INCREASE THE USE OF FUND BALANCE:

A.----.-----878.0000	Reserve for Capital	\$180,901
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; and be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2017 Capital Budget:

INCREASE APPROPRIATION ACCOUNT:

A.9950.----.9	Interfund Transfer—Interfund Transfers	\$180,901
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INCREASE CAPITAL APPROPRIATION ACCOUNT:

H.1620.25928.4	Contractual - MVL Municipal Bldg Roof	\$180,901
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INCREASE CAPITAL REVENUE ACCOUNT:

H.1620.25928.R503.1000	Interfund Transfer – Interfund Transfers	\$180,901
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

GPS 3-31-17
KMW 3.31.17
SMA 3-31-17
KMD 3/31/17
KLC 3/31/17
VWH 3/31/17

TITLE: Authorizing Increase to Capital Appropriations, and Increasing and Establishing Revenue Funds – Capital Vehicle Replacement for Buildings & Grounds

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, the Chautauqua County Department of Public Facilities, Division of Buildings & Grounds appropriated funds in the budget for Capital Vehicle Replacement; and

WHEREAS, additional funds have been secured through the proceeds received from the sale of (2) two 2008 Ford F350 4x4's purchased from Buildings & Grounds by the Landfill; and

WHEREAS, the appropriate disposition of these funds is to increase the Capital Appropriation account and increase and establish a revenue fund for the Buildings & Grounds Capital Vehicle Replacement; now therefore be it

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2017 budget for Buildings & Grounds Capital Vehicle Replacement:

INCREASE CAPITAL APPROPRIATION ACCOUNT:

H.1997.999.4 Contractual—Capital Project Expenses Vehicles: B&G	\$6,500
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ESTABLISH AND INCREASE CAPITAL REVENUE ACCOUNT:

H.1997.999.R266.5000 Sale of Property--Sale of Equipment	\$6,500
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

GPS 3-24-17
KMW 3.27.17
SMA 3/27/17
KMD 3/29/17
KLC 3/29/17
VWH 4/3/17

TITLE: Adjust CARTS 2017 Budget to Reflect Additional Grant Funding

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, New York State has recognized the need for additional funds to support rural transportation and, under the Rural Transit Assistance program, has appropriated additional funds for Chautauqua County in the amount of \$136,246; and

WHEREAS, New York State, under NYS Section 18-b Transportation Operation Assistance SFY 2016-2017 "Clean-up" Dedicated Tax Payment, has appropriated additional funds for Chautauqua County in the amount of \$449,765; and

WHEREAS, it is appropriate to accept these grant funds to provide rural transportation services in the County; and

WHEREAS, no revenue for Rural Transit Assistance was included in the 2017 operating budget; and

WHEREAS, revenue of \$275,000 for NYS Section 18-b Transportation Operation Assistance SFY 2016-2017 "Clean-up" Dedicated Tax Payment was included in the 2017 operating budget; and

WHEREAS, expenditures associated with the execution of these grants were included in the 2017 operating budget; and

WHEREAS, the budget should be amended to conform to these adjustments; now therefore be it

RESOLVED, That the County Executive be and hereby is authorized to execute all necessary documents on behalf of Chautauqua County with New York State, in connection with this funding; and be it further

RESOLVED, That appropriated fund balance be decreased as follows:

DECREASE THE USE OF FUND BALANCE:

A.-----917.0000 Unassigned Fund Balance—Unassigned Fund Balance \$ 311,011

And be it further

RESOLVED, That the Director of Finance is hereby authorized and directed to make the following changes to the 2017 Budget:

INCREASE REVENUE ACCOUNT:

A.5630.5625.R358.9000 NYS Aid – Transportation \$311,011

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

GPS 3-31-17
KMW 4.3.17
SMA 4/3/17
KMD 4/3/17
KLC 4/4/17
VWH 4/4/17

TITLE: CARTS – NYSDOT Section 5311 Consolidation Operating and Capital Grant Application Request

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, pursuant to a Federal Transit Operating Assistance Agreement between Chautauqua County and the New York State Department of Transportation (NYSDOT), valid through December 31, 2018 (C005585 / 13-25-01), the County may apply to NYSDOT for “49 United States Code §5311” federal aid and operating assistance for the provision of mass transportation services; and

WHEREAS, the County is submitting such an application to NYSDOT covering State fiscal years 2017 and 2018; and

WHEREAS, the grant application has three components including (i) funding for replacement vehicles and equipment, and a mobility manager; (ii) operating funds; and (iii) Appalachian funds; and

WHEREAS, the estimated two-year cost of the first component of the grant application is \$1,188,242, to be borne at the ratio of 80% Federal funds (\$950,594), 10% State funds (\$118,824), and 10% County funds(\$118,824) ; and

WHEREAS, the Federal share for the second component of the grant application (operating funds) is expected to be \$370,000 for fiscal year 2017 and \$381,500 for fiscal year 2018, with a required 100% funding match from the County; and

WHEREAS, the third component of the grant application (Appalachian funds) includes \$35,000 per year to support a bus route run by TEAM services, with required matching funds borne by TEAM Services; and

WHEREAS, the grant revenues and expenditures attributable to 2017 are included in the 2017 budget; therefore be it

RESOLVED, That the County Executive is authorized and empowered to execute the 2017-2018 grant application and all other documents necessary to apply for, progress and receive such grant funds.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO.**

GPS 4-6-17
ABC 4-7-17
SMA 4-7-17
KMD 4/7/17
KLC 4/7/17
VWH 4/10/17

TITLE: Authorize Conveyance of an Environmental Easement to the New York State Department of Environmental Conservation on and over the Former C & B Dry Cleaners Site in the City of Jamestown

BY: Public Facilities Committee:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, pursuant to Resolution No. 118-04, the County of Chautauqua applied for a State Assistance Grant to develop and implement an Environmental Restoration Project with respect to the former C & B Dry Cleaners site in the City of Jamestown; and

WHEREAS, pursuant to Resolution Nos. 85-05, 197-05, and 156-07, the County Legislature accepted the State Assistance Grant and subsequent amendments to said grant from the New York State Department of Environmental Conservation for project number E907028 (“Project”); and

WHEREAS, the County entered into State Assistance Contract C302584 with the New York State Department of Environmental Conservation for such Project and appropriated the required local share pursuant to the terms of the aforesaid resolutions; and

WHEREAS, the Project has progressed such that the County is required pursuant to applicable provisions of State Assistance Contract C302584, the Environmental Conservation Law, and applicable regulations to grant an Environmental Easement to the New York State Department of Environmental Conservation, which may contain provisions regarding the use and future monitoring of this property; and

WHEREAS, the County desires to grant the conveyance and placement of an Environmental Easement on said premises to finalize the County’s participation in the Project; therefore be it

RESOLVED, That the Chautauqua County Legislature hereby approves the conveyance and placement of an Environmental Easement on the premises known as the former C & B Dry Cleaners site consisting of a parcel known as 370.14-1-12, formerly known as 109-3-11.2 (including 12.2) according to the Chautauqua County Tax Map for the City of Jamestown, which may contain provisions regarding the use and future monitoring of this property; and it is further

RESOLVED, That the County Executive be and hereby is authorized to execute and submit any and all documents required by the New York State Department of Environmental Conservation for the preparation of the Environmental Easement, and once prepared, to execute and enter into said Environmental Easement and any other documents necessary with the State of New York to finalize County’s participation in said Project.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

CHAUTAUQUA COUNTY
RESOLUTION NO. _____

GPS 3-24-17 SMA 4-10-17 KMD 4/10/17 VWH 4/10/17
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TITLE: Authorize Temporary Lease of Vacant Roberts Road Property to BNSF Logistics

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, the County owns and is continuing to market for sale the vacant former industrial site properties of Roblin Steel and Alumax located on South Roberts Road in the City of Dunkirk; and

WHEREAS, BNSF Logistics, subject to receiving a construction contract award, is interested in a short-term temporary lease of portions of said properties for the storage of wind turbine elements, therefore be it

RESOLVED, That the County Executive is authorized and empowered to execute a temporary lease agreement with BNSF Logistics for the storage of wind turbine elements on portions of the Roblin and Alumax properties, on substantially the following terms and conditions:

1. Premises: Approximately 10 acres.
2. Term: Approximately 4 months to terminate no later than December 31, 2017.
3. Rent: \$15,000 per month.
4. Utilities: BNSF Logistics will be responsible for any utilities.
5. Other: As negotiated by the County Executive.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO.**

KMD 4/7/17
KMW 4.7.17
SMA 4/7/17
KMD 4/10/17
VWH 4/10/17

TITLE: Amend Airport Capital Project Accounts - Project # 25669

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, Chautauqua County approved Capital Project 25669 “Land Acquisition for MALSF Lighting at Dunkirk Airport” in the 2015 Capital Budget; and

WHEREAS, the approved cost of Project 25669 was established at \$100,000 with a funding formula of 95% Federal Aid and 5% Local Share; and

WHEREAS, the funding formula for Project 25669 should have been 95% Federal Aid, 2.5% NYS Aid and 2.5% Local Share; now therefore be it

RESOLVED, That the Reserve for Capital is adjusted as follows:

DECREASE THE USE OF FUND BALANCE:

A.----.----.878.0000	Fund Balance – Reserve for Capital	\$2,500
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; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following amendments to the 2017 Capital Budget:

DECREASE CAPITAL REVENUE ACCOUNT:

H.5610.25669.R503.1000	Interfund Transfer – Interfund Transfer	\$2,500
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ESTABLISH AND INCREASE CAPITAL REVENUE ACCOUNT:

H.5610.25669.R359.7001	NYS Aid – Airport Capital Grants	\$2,500
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; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following amendments to the 2017 Budget:

DECREASE APPROPRIATION ACCOUNT:

A.9950.----.9	Interfund Transfers – Transfer to Capital	\$2,500
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO.**

KMD 4/7/17
KMW 4.7.17
SMA 4/7/17
KMD 4/10/17
VWH 4/10/17

TITLE: Amend Airport Capital Project Accounts – Project # 25671

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, Chautauqua County approved Capital Project 25671 “Acquire Snow Removal Equipment – Dunkirk Airport” in the 2015 Capital Budget; and

WHEREAS, the approved cost of Project 25671 was established at \$400,000 with a funding formula of 95% Federal Aid and 5% Local Share; and

WHEREAS, the County Legislature approved Resolution 218-15 to accept FAA and NYSDOT grants for AIP Project 3-36-0022-051-2015 for “Purchase Replacement Airport Snow Removal Equipment Consisting of One Truck with a Runway Plow with Side Wings and a Material Spreader” with a total cost of \$307,218; and

WHEREAS, the funding formula for AIP Project 3-36-0022-0051-2015 is 90% Federal Aid, 5% NYS Aid and 5% Local Share; now therefore be it

RESOLVED, That the Reserve for Capital is adjusted as follows:

DECREASE THE USE OF FUND BALANCE:

A.----.----.878.0000	Fund Balance – Reserve for Capital	\$ 4,639
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; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following amendments to the 2017 Capital Budget:

DECREASE CAPITAL APPROPRIATION ACCOUNT:

H.5610.25671.4	Contractual – Acquire Snow Rem Eqp-Dnk	\$ 92,782
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DECREASE CAPITAL REVENUE ACCOUNTS:

H.5610.25671.R459.2000	Federal Aid – Airport Capital Grants	\$103,504
H.5610.25671.R503.1000	Interfund Transfer – Interfund Transfer	<u>\$ 4,639</u>
	Total	\$108,143

INCREASE CAPITAL REVENUE ACCOUNT:

H.5610.25671.R359.7001	NYS Aid – Airport Capital Grants	\$ 15,361
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; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following amendments to the 2017 Budget:

DECREASE APPROPRIATION ACCOUNT:

A.9950.----.9	Interfund Transfers – Interfund Transfers	\$ 4,639
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

KMD 4/10/17
KMW 4.10.17
SMA 4/10/17
VWH 4/10/17

TITLE: Amend Airport Capital Project Accounts – Project # 25746

BY: Public Facilities and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, Chautauqua County approved Capital Project 25746 “Rehab Parking Lot – Jamestown Airport” in the 2010 Capital Budget for preliminary costs of \$80,000 and a funding formula of 95% Federal Aid, 2.5% NYS Aid, and 2.5% Local Share; and

WHEREAS, the County accepted FAA and NYSDOT grants for AIP Project 3-36-0048-41-13 “Rehabilitate Terminal Parking Lot – Jamestown Airport (Design Phase)” with a total cost of \$66,862.37 and a funding formula of 95% Federal Aid, 2.5% NYS Aid, and 2.5% Local Share; and

WHEREAS, Project 25746 was further amended in the 2015 Capital Budget for additional costs of \$970,000 with a funding formula of 97.5% Federal Aid and 2.5% Local Share; and

WHEREAS, the County accepted FAA and NYSDOT grants for AIP Project 3-36-0048-44-16 “Rehabilitate Airline Terminal Building Non-Revenue Automobile Parking Lot – Jamestown Airport (Construction)” with a total cost of \$785,000 and a funding formula of 95% Federal Aid, 2.5% NYS Aid, and 2.5% Local Share; and

WHEREAS, the County Legislature approved Resolution 199-16 which further increased the budget for Project 25746 by \$785,000 in error; now therefore be it

RESOLVED, That the Reserve for Capital is adjusted as follows:

DECREASE THE USE OF FUND BALANCE:

A.----.----.878.0000	Fund Balance – Reserve for Capital	\$ 24,578
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; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following amendments to the 2017 Capital Budget:

DECREASE CAPITAL APPROPRIATION ACCOUNT:

H.5610.25746.4	Contractual – Rehab Arprt Park Lot-Jstn	\$ 983,137
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DECREASE CAPITAL REVENUE ACCOUNTS:

H.5610.25746.R359.7001	NYS Aid – Airport Capital Grants	\$ 328
H.5610.25746.R459.2000	Federal Aid – Airport Federal Capital Grants	\$ 958,231
H.5610.25746.R503.1000	Interfund Transfer – Interfund Transfer	\$ 24,578
	TOTAL	\$ 983,137

; and be it further

RESOLVED, That the Director of Finance is authorized and directed to make the following amendments to the 2017 Budget:

DECREASE APPROPRIATION ACCOUNT:

A.9950.----.9	Interfund Transfers –Interfund Transfers	\$ 24,578
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APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO. _____**

GPS 4-6-17
CJH 4/7/17
KMW 4.7.17
SMA 4-7-17
KMD 4/7/17
VWH 4/10/17

TITLE: Adjust Budget for Building Maintenance Expenditures for Sheriff and Building & Grounds

BY: Public Facilities, Public Safety, and Audit & Control Committees:

AT THE REQUEST OF: County Executive Vincent W. Horrigan:

WHEREAS, the Chautauqua County Jail desires that some maintenance and repair projects be undertaken by maintenance personnel from the Buildings and Grounds department; and

WHEREAS, the Buildings and Grounds department has personnel available to perform the work and should be compensated for said work; now therefore be it

RESOLVED, That the Director of Finance is hereby directed to make the following 2017 budgetary changes:

INCREASE REVENUE ACCOUNT:

A.1620.R221.00TH	Shared Services—Other	\$10,000
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INCREASE APPROPRIATION ACCOUNTS:

A.1620.1	Personal Services—Buildings & Grounds	\$ 5,600
A.1620.8	Employee Benefits—Buildings & Grounds	\$ 4,400
	Total	\$10,000

INCREASE APPROPRIATION ACCOUNT:

A.3150.4	Contractual—Jail	\$10,000
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DECREASE APPROPRIATION ACCOUNTS:

A.3150.1	Personal Services—Jail	\$ 5,600
A.3150.8	Employee Benefits—Jail	\$ 4,400
	Total	\$10,000

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date