

Agenda

Human Services Committee

June 20, 2018, 5:15 pm, Room 331

Gerace Office Building, Mayville, NY

- A. Call to Order
- B. Approval of Minutes (5/16/18)
- C. Privilege of the Floor
 - 1. Proposed Resolution- Authorize County Executive to Execute the Youth Bureau Resource Allocation Plan
 - 2. Proposed Resolution- Authorizing the County Executive to Execute a Use & Dissemination Agreement with the New York State Division of Criminal Justice Services
 - 3. Discussion- Administrative Code Amendments- Re: Coroners- County Attorney Abdella
 - 4. Other-

**CHAUTAUQUA COUNTY
RESOLUTION NO.**

CLS 05/21/18
ABC 05/23/18
SMA 5/24/18
KMD 5/24/18
KLC 5/29/18
GMB 6/7/18

TITLE: Authorize County Executive to Execute the Youth Bureau Resource Allocation Plan

BY: Human Services and Audit & Control Committees:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, the Chautauqua County Youth Board recommends the manner in which Youth Bureau funding from the New York State Office of Children and Family Services (OCFS) is dispersed through a Resource Allocation Plan (“RAP”); and

WHEREAS, signing the RAP will qualify the County of Chautauqua for State reimbursement for the 2018 program year; and

WHEREAS, the amount approved for allocation to the County is \$153,300.00; and

WHEREAS, OCFS will reimburse the County for expenditures made in accordance with the approved Program Allocations and Budgets for the agencies listed on the program summary; and

WHEREAS, the County RAP shall be deemed executory to the extent of monies made available to OCFS through the State of New York for a Local Assistance program; now therefore be it

RESOLVED, That the Resource Allocation Plan is approved to be executed by the County Executive; and it is further

RESOLVED, That the County Executive is authorized to enter into agreements with the State of New York and other municipalities as necessary to draw down the State Aid reimbursement for youth programs included in the Allocation Plan.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date

**CHAUTAUQUA COUNTY
RESOLUTION NO.**

CLS 05/30/18
ABC 05/31/18
SMA 05/31/18
KMD 5/31/18
KLC 6/1/18
GMB 6/7/18

TITLE: Authorizing the County Executive to Execute a Use & Dissemination Agreement with the New York State Division of Criminal Justice Services

BY: Human Services Committee:

AT THE REQUEST OF: County Executive George M. Borrello:

WHEREAS, the Internal Revenue Service (IRS) has issued new requirements for employee background investigations to ensure proper safeguarding of federal tax information (FTI); and

WHEREAS, the background investigation requirement applies to any individual requiring access to FTI to perform his or her job duties; and

WHEREAS, employees of the Chautauqua County Child Support Enforcement Unit require access to FTI to perform their job duties; and

WHEREAS, the background investigation is required to include verification that the employee has committed no prior criminal offense(s) where the nature of the offense creates a risk of misuse of confidential information; and

WHEREAS, the New York State Division of Criminal Justice Services provides criminal history record inquiry services; and

WHEREAS, an Originating Agency Identification Number issued by the Federal Bureau of Investigation is a requirement to request fingerprint information through the New York State Division of Criminal Justice Services; now therefore be it

RESOLVED, That the County Executive is authorized to enter into agreements with the New York State Division of Criminal Justice Services and the Federal Bureau of Investigation as necessary to receive the required criminal history record inquiry services.

APPROVED

VETOES (VETO MESSAGE ATTACHED)

County Executive

Date



**CHAUTAUQUA COUNTY
OFFICE OF THE COUNTY EXECUTIVE**

Gerace Office Building – 3 N. Erie St. – Mayville, NY 14757-1007
(716) 753-4211 – FAX (716) 753-4756 – borrellog@co.chautauqua.ny.us -
www.co.chautauqua.ny.us

GEORGE M. BORRELLO
County Executive

DRAFT

June ____, 2018

Ms. Katherine K. Tampio
Clerk of the Chautauqua County Legislature
3 North Erie Street, GOB
Mayville, New York 14757

Re: Amendment to the Chautauqua County Administrative Code

Dear Ms. Tampio:

Set forth below are changes to the County's Administrative Code that I am promulgating pursuant to Section 3.02(b) of the Chautauqua County Charter, in follow-up to the Legislature's Charter Amendment assigning administration of the County's Coroner program to the Executive Branch. The below amendments will take effect thirty (30) days after receipt of this letter by the County Legislature, unless rejected by a 2/3rds majority of the County Legislature prior to the expiration of such thirty (30) days.

1. Section 2.02(a), delineating Powers and Duties of the County Executive, is hereby amended to read:

Section 2.02 Powers and Duties of County Executive

The County Executive shall be responsible for the administration of all County affairs. In addition to any other powers and duties provided by this Charter the Executive shall:

- (a) Be the chief executive officer and administrative head of the County government.

The executive branch shall be responsible for the administration, organization, and implementation of all functions of County government, except: (1) those functions under the control and supervision of the Sheriff, District Attorney, ~~Comptroller~~, County Clerk and Board of Elections; (2) the internal functions of the County Legislature; and (3) the administration of the public defender ~~and coroners~~, which shall be the responsibility of the County Legislature.

2. In Article 5, Human Services, "Section 5.06A Division of Youth Bureau" is corrected to read "Section 5.07A Division of Youth Bureau."

3. Article 5, Human Services, is amended by the addition of Section 5.08A Division of Coroners, as follows:

Section 5.08A Division of Coroners.

The Division of Coroners is responsible for administration of the County's Coroner program. Coroners may be recommended by the County's Director of Health and Human Services, and shall be appointed by and serve at the pleasure of the County Executive, subject to confirmation by the County Legislature. Coroners shall take direction from and report to the Director of Health and Human Services, and shall comply with such Director's policies and procedures. Notwithstanding any provision in State law to the contrary, coroner compensation may be by salary, by hourly, per diem, or per case rate, or by any other method approved by the County Legislature. The Division of Coroners may secure the services of one or more coroner's physicians, and other program-related services, as needed within budget appropriations. Notwithstanding any provision in State law to the contrary, the Director of Health and Human Services shall be empowered to determine when a coroner's physician shall be required to go to the place where the body is located, and when a coroner's physician is required to jointly take charge of, remove and transport the body.

Sincerely,

George M. Borrello
Chautauqua County Executive