



CHAUTAUQUA COUNTY
DEPARTMENT OF HEALTH AND HUMAN SERVICES - Coroner Division

GEORGE M. BORRELLO
County Executive

CHRISTINE SCHUYLER
Director of Health and Human Services
(Commissioner of Social Services/Public Health Director)

GUIDELINES FOR RELEASE OF AN AUTOPSY REPORT

Autopsy reports are to be released by the Office of the County Clerk with written permission of the Coroner in the following circumstances:

SPOUSE OF THE DECEASED

Autopsy reports shall be made available upon presentation of a valid photo identification*, issued by a US government entity, a valid marriage license* or death certificate*, and a notarized Chautauqua County Request for Autopsy Report.

PERSONAL REPRESENTATIVE OF THE ESTATE OF THE DECEASED

Autopsy reports shall be made available upon presentation of a valid photo identification*, issued by a US government entity, and valid letters of administration or letters testamentary* issued by the Surrogate Court.

NEXT OF KIN OF THE DECEASED

Autopsy reports shall be made available, upon presentation of a valid photo identification* issued by a government entity, presentation of a death certificate of the deceased*, submission of a notarized AFFIDAVIT OF KINSHIP establishing that they are next of kin, and a notarized Chautauqua County Request for Autopsy Report.

If a request falls within any of these situations, the Office of the County Clerk, with written permission of the Coroner, has authority to release a copy of an autopsy report. All other requests must be denied.

ALL REQUESTS AND DOCUMENTATION MUST BE SENT TO:

CHAUTAUQUA COUNTY DEPARTMENT OF
HEALTH AND HUMAN SERVICES
Administration Office
Hall R. Clothier Building
7 North Erie Street
Mayville, NY 14757

AUTOPSY REPORTS ARE EXEMPTED FROM PUBLIC DISCLOSURE UNDER NEW YORK STATUTORY LAW

*Photocopies accepted