

CHAUTAUQUA COUNTY DEPARTMENT OF PUBLIC FACILITIES

DIVISION OF TRANSPORTATION AND ENGINEERING

~ GUIDE FOR PERMIT APPLICATIONS ~

- 1) Determine the type of permit you need...
 - A) *Right-Of-Way (ROW)*
Used when performing maintenance, modifying or installing anything new within the right-of-way of a county road.
e.g. a driveway, pole, wires, underground pipeline, sign
 - B) *Special Hauling Permit: Overdimensional and/or Overweight (OD/OW)*
Used when traveling on county roads with vehicles exceeding the legal weight or dimensions defined in the Vehicle and Traffic Law Article 10 Section 385.
Find details on such weights and dimensions on NYSDMV Form MV-519
 - C) *Permit To Exceed The Weight Limit As Posted (EX)*
Used when requesting use of a highway that is posted with a reduced weight limit. The most common posting is "Axle Weight Limit 6 Tons".

Forms can be found at: <https://chqgov.com/public-facilities/Engineering>

- 2) Fill out required items on appropriate permit form and obtain additional items required, i.e. insurance, fee, deposit etc.
- 3) Submit form and items to DPF...

In person or by mail

Attn: Permits
Chautauqua County DPF
454 N Work St
Falconer, NY 14733

Fax

(716) 661-8451

E-mail

highwaypermits@chqgov.com

- 4) If you have any questions on any part of this process feel free to call...

(716) 661-8234 7:00am-3:30pm

- 5) What to expect: Someone will return your call within 2 days.
Sooner in winter, perhaps longer in summer.

Valid permit is issued within 5 business days after receiving items.